

## National Red Flag Rule

In compliance with the Federal Trade Commission we are informing all of our patients of the Red Flag Rule. The Red Flag Rule requires us to implement policies and procedures to protect our patients against identity theft. Identity theft occurs when someone uses another's personal identifying information (e.g., name, Social Security number, credit card number, or insurance enrollment or coverage data) to commit fraud or other crimes.

In the case of physician practices, of particular concern is medical identity theft. Medical identity theft occurs when someone uses a person's name and sometimes other parts of their identity-- such as insurance information--without that person's knowledge or consent to obtain or make false claims for medical services or goods. Medical identity theft can also result in erroneous entries into existing medical records and can involve the creation of fictitious medical records in the victim's name.

### **Compliance date: May 1, 2009**

Starting May 1, 2009 it is the policy of Fairview Clinic to verify patient identity at time of registration. The Practice will, to the extent feasible, request documentation of the patient's identity, residential address, and insurance coverage at time of registration as part of the Identity Theft Prevention Program.

### **Please bring the following documentation at check-in for your appointment:**

- \* **Driver's license or other government-issued photo ID**
- \* **Current insurance card**

NOTE: If your photo ID does not show your current residential address (or if a P.O. Box is listed), please bring in a recent utility bill or other correspondence showing current residential address.

If the patient is a minor, the patient's parent or guardian should bring the information listed above.

Please note that if you have not completed a registration form within the last six months, a new registration form must be completed upon registration or check-in.

Thank you for your cooperation in bringing all documentation needed for your appointment. Our staff is pleased to assist our patients in protecting their medical health identity.

It is the policy of Fairview Clinic to immediately investigate potential identity theft or fraud. If you believe you have been a victim of identity theft regarding medical care with Fairview Clinic, please contact our Administrator Jessica Wingate at 334-794-3192.

*Please note that we will update our patients when the methods of identity-theft threats change or new risk and trends develop.*